

California Department of Veterans Affairs
DISABILITY ADVISORY COMMITTEE
Meeting Minutes

Date: Wednesday, April 27, 2005

Place: Video Conference

Participants: Cheryl Franzi, Debra Lehr, Sue Rose-Wilson, Karla Broussard-Boyd, Margaret Flores, Anne Lynch, Lynn Kassab, John Smith, Sharlene Goddard, Richard Wyatt, Janice Buhler, Leigh Roberts

AGENDA ITEM/SUBJECT	DISCUSSION	ACTION/REVIEW DATE
Approval of Bylaws	Motion to approve by Debra Lehr; seconded by Richard Wyatt.	
Standardized Procedures for Reasonable Accommodation	Sue Rose-Wilson is addressing this issue at the Secretary's request. Karla Broussard-Boyd recommended that a form not be used for the accommodation request, since we should not wait for the employee to request accommodation. We are obligated to start the interactive process as soon as a disability is perceived.	Sue to keep the group informed of her progress.
DAC member sensitivity training opportunities	Not discussed. Notification of classes and training sessions related to DAC work have been distributed to members	
Operational definition of disability	Per Karla Broussard-Boyd, we should adopt a definition pursuant to SPB and court cases (such as Henning, 05-01). Henning case information will be sent to committee members following the meeting.	Members are to review the Henning case by the next DAC meeting.
LEAP and new employee recruitment	The LEAP discussion was tabled to the June 2005 meeting.	Tabled to June 2005 meeting.
Other	There was discussion of surveying CDVA staff to find out what staff consider themselves disabled.	

Meeting adjourned: (Not available)

Next meeting: June 22, 2:00 p.m.